

# CANDIDATE INFORMATION PACK

World Cancer Research Fund International



Senior Research Interpretation Officer

Closing date: 5pm, Thursday 19<sup>th</sup> June 2025

This pack includes:

- **WELCOME LETTER**
- **WCRF ORGANISATIONAL VALUES**
- **ABOUT THE ROLE**
- **JOB DESCRIPTION**
- **PERSON SPECIFICATION**
- **TERMS & CONDITIONS**
- **HOW TO APPLY**
- **EQUAL OPPORTUNITY MONITORING FORM**
- **JOB APPLICANT PRIVACY POLICY**

For more information about the organisation please visit our website: [www.wcrf.org](http://www.wcrf.org)

# WELCOME

World Cancer Research Fund International is a leading authority on cancer prevention through diet, weight and physical activity. We commission and interpret research, lead and unify a network of cancer charities with a global reach, influence policy at the highest level, and are trusted advisors to governments and other official bodies from around the world.

Our network of cancer prevention charities is based in the United States, United Kingdom, and the Netherlands.

To meet our vision of living in a world where no one develops a preventable cancer, we need high quality and motivated employees from a mix of backgrounds and with a range of skills and experiences. In return, we aim to offer the best possible working environment for people so that talent is nurtured and developed.

Within this candidate pack you will find additional information about the role you are applying for and the benefits we offer.

To apply for this role, please complete and submit a CV, covering letter (maximum 2 pages) and the attached equal opportunities form. If you have any queries please contact Human Resources at [hr@wcrf.org](mailto:hr@wcrf.org) or visit our website at [www.wcrf.org](http://www.wcrf.org).

On behalf of World Cancer Research Fund International we thank you for your interest in helping to prevent cancer and wish you the best of luck with your application.

Best wishes,  
Human Resources

# VALUES



## EVIDENCE BASED

We are an authority on lifestyle related cancer research – continuously learning and evaluating, so that we can deliver excellent outcomes.



## INCLUSIVE

Everyone counts – we value, respect and trust each other.



## INFLUENTIAL

We are collaborative, engaged and focused on maximising impact in all that we do.



## INNOVATIVE

We are curious and creative; evolving and exploring so we can deliver solutions that make a real difference.



## EMPOWERING

We make every day meaningful, building and sharing our knowledge and allowing our passion to shine through.

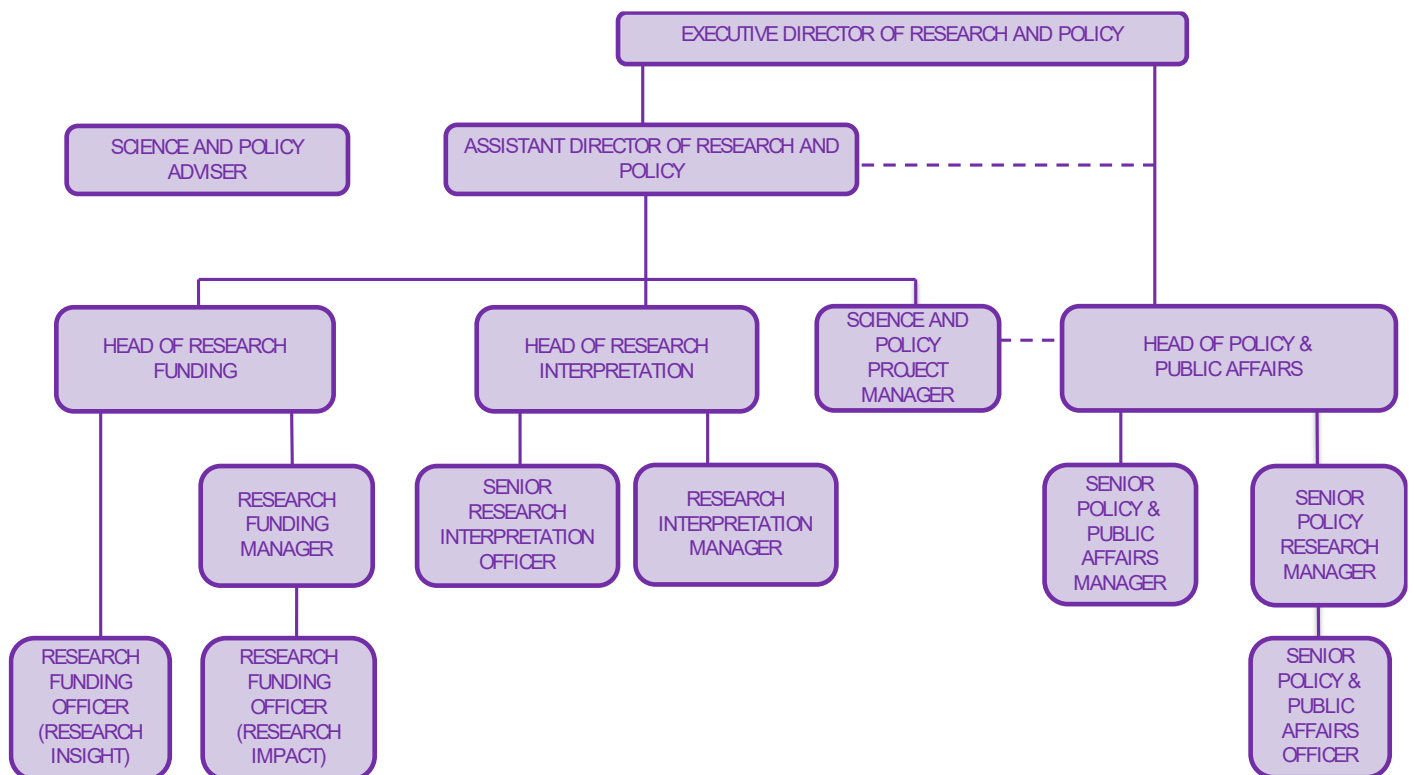
# ABOUT THE ROLE

We are seeking a Senior Research Interpretation Officer who will be responsible for supporting the delivery of World Cancer Research Fund International's Global Cancer Update Programme (CUP Global). This research programme analyses global research on how diet, nutrition and physical activity affect cancer risk and survival.

## Who you will be working with:

You will be working with World Cancer Research Fund International's Science and Policy Department who manage CUP Global.

## World Cancer Research Fund International's Science and Policy Department



## What we are looking for:

- Someone with a background in public health, particularly nutrition and/or cancer, and with a good understanding of epidemiological concepts
- Someone with experience of writing scientifically
- Experience of copywriting, editing and proofreading, with good attention to detail
- Experience of working with scientific research/literature and interpreting research
- Someone who can produce concise, well-constructed written communications with the ability to present orally in a clear and persuasive manner
- Someone who can co-ordinate and manage projects and can provide administrative support, including taking meeting minutes

# JOB DESCRIPTION

Job title	Senior Research Interpretation Officer
Department	Science and Policy
Reporting to	Head of Research Interpretation
Contract	Permanent
Location	London N1
Hours	47.5 hrs per week – full time We're a hybrid working employer, meaning you're required to come into the office 2 days per week, currently Tuesday and Wednesday or Thursday
Salary	FTE: £32,000 - £35,000 per annum, plus benefits

## Department description

Our vision is to see a world where no one develops a preventable cancer. To help achieve this, we fund and interpret research into how to prevent and survive cancer through diet, nutrition and physical activity and translate this through into the area of policy action.

The Research and Policy department comprises two main science areas – Research Funding and Research Interpretation.

Research Funding includes:

- **Research grant programme (regular, special and innovation grants)** - stimulating and supporting high quality research on the effects of diet, nutrition and physical activity on cancer prevention and survival.
- **Academy programme** - developing future leaders in the field
- **Inspire**- supporting research for early career scientists
- **Research Collaborations in the UK (at the University of Southampton) and the Netherlands**

Research Interpretation includes:

- **Global Cancer Update Programme (CUP Global)** – analyses the evidence linking diet, nutrition and physical activity to cancer prevention and survival, enabling an independent Panel to make conclusions and recommendations.
- **Global cancer statistics** - including developing estimates of how much cancer could be prevented through a healthy diet and weight and being physically active.

Other cross-cutting programmes include:

- **Conference programme** - disseminating our work and reaching a wide audience
- **Hong Kong presence** – delivering our science work on the ground in Hong Kong and the wider region through dedicated HK Ambassadors (local senior scientists)

Knowledge from CUP Global feeds into the WCRF International Grant Programme (and vice versa).

The Science and Policy Department partners with like-minded organisations and takes part in key national and international initiatives and collaborations to help achieve our goals and reach a broader audience. The Department also provides strategic direction and support for science-related activities throughout the network and interacts with other Directorates in the UK and the rest of the network to provide scientific advice and support for national activities.



## Main purpose of the role

The Global Cancer Update Programme (CUP Global) is a unique, long-standing, and rigorous research programme that systematically gathers, analyses, and judges the strength of the global evidence on how diet, nutrition, physical activity and body weight affect cancer risk and survival. CUP Global is carried out in partnership with Imperial and other external collaborators. It continuously benefits from the expertise of an independent panel of international scientists distinguished in their field.

From 2008-2018, the programme (previously known as Continuous Update Project (CUP)) led to a series of authoritative Expert Reports, culminating in the publication of the Third Expert Report (2018) and the formulation of our Cancer Prevention Recommendations.

Since 2018, further milestones were achieved through:

- summarising the published evidence on how diet, nutrition, physical activity and body weight influences medical outcomes and quality of life in people living with and beyond breast and colorectal cancers and formulating guidance for patients as well as much needed recommendations for future research.
- reviewing the scientific literature on the link between dietary and lifestyle patterns and breast and colorectal risk and developing recommendations for the public and future research.
- integrating more deeply into our processes the review and appraisal of the biological mechanisms hypothesised to underpin epidemiological associations.

Drawing on this post-2018 work, three targeted reports were published, which, alongside the Third Expert Report, serve as vital resources by ensuring that researchers, policymakers, health professionals, and members of the public can access the most up-to-date information on how to reduce the risk of developing cancer, and increase the chances of survival after cancer diagnosis. As such, CUP Global is unique and essential to our global reputation, providing an important service to the public, research and policy communities.

To keep CUP Global relevant and impactful, updating the Third Expert Report is needed and will be the main priority for the Research Interpretation team in the coming years. Some of the key considerations for the work include:

- incorporating new exposures relevant to the field (e.g. ultra processed foods)
- reassessing some of the estimates of risk/benefit related to exposures and outcomes from the TER, considering newly published evidence

As part of the Research Interpretation team, the SRIO will primarily contribute project management skills on specific research areas, and provide technical and administrative support to help CUP Global deliver its objective. Alongside this main task, other duties include (but are not limited to) providing scientific input to the network of cancer prevention charities by proofreading the scientific-content of, or contribute to the development of media and resources (e.g., reports, executive summaries, leaflets, webpages, social media posts, slides, newsletters, etc.) aimed at various audiences (public, health professionals, policy makers, etc.).

The role will report to the Head of Research Interpretation and will work closely with the other members of the Research and Policy Department especially the Research Interpretation Manager, the Head of Research Interpretation and the Assistant Director of Research and Policy.

## Main duties and responsibilities

A	CUP Global work
1	<p><u>Project management skills</u></p> <p>Provide oversight for, and monitor, CUP Global process related to specific work areas. Work areas are defined by research topics, i.e. the exposure and cancer-related outcome investigated. CUP Global process consists of systematic literature reviews of the epidemiological evidence by our collaborators, appraisal and grading of the evidence reviewed by the Panel, formulation of evidence-based cancer prevention recommendations by the Panel, drafting peer-reviewed manuscript for publications and promoting the work at conferences by the different stakeholders. Monitoring this process involves, for specific research areas:</p> <ul style="list-style-type: none"> <li>• taking a lead on the organisation of series of meetings (including online and in-person Panel meetings) between the many stakeholders involved throughout the project, including leading on coordinating dates, preparing documentation and agendas, producing slides, contributing to presentations in meetings, organising minutes and any post meeting activity (e.g. absentees feedback)</li> <li>• contributing to the coordination of peer reviews for SLRs' protocols, SLRs reports, manuscript, WCRF reports, etc.</li> <li>• managing effective communication with the different stakeholders via email</li> <li>• monitoring progress of projects</li> <li>• reporting progress to the HoRI and the CUP Global Secretariat</li> </ul>
2	<p><u>Technical skills</u></p> <p>Provide scientific input and apply critical thinking to the drafting and review of various documents of scientific content, working closely with the RI team. This involves:</p> <ul style="list-style-type: none"> <li>• leading on the development of "draft evidence conclusions" for specific research areas, including interpreting the complex findings from the systematic reviews of the epidemiological evidence produced by collaborators and assessing the strength of that evidence using our internal grading criteria</li> <li>• leading on the development of: web content, blogs, slides for presentation at conferences, webinars, etc.</li> <li>• proofreading/checking for scientific accuracy: manuscripts, reports aimed at various audiences, web content, blogs, slides for presentation at conferences, webinars, etc.</li> <li>• preparing presentations for internal and external meetings</li> <li>• regularly checking the content of CUP Global webpages for accuracy and update need</li> <li>• present on CUP Global work at external events when opportunities arise- eg- university lectures, conferences</li> </ul>
3	<p><u>Administrative skills</u></p> <ul style="list-style-type: none"> <li>• assist with CUP Global work, providing administrative support to the Secretariat and across all areas of CUP Global. This includes (but is not limited to) supporting:</li> <li>• scheduling meetings with the different stakeholders involved in CUP Global (e.g., CUP Global Secretariat, Panel, collaborators, external experts)</li> <li>• contributing to developing meeting agendas, meeting-relevant documentation, and meeting slides</li> <li>• taking, tidying and circulating minutes of these meetings (these often involve technical discussions)</li> <li>• other pre/post meeting activities (e.g., gathering feedback, sending follow-up emails and documentations, etc.)</li> </ul>

4	<u>Other CUP Global-related tasks (impact and dissemination)</u> <ul style="list-style-type: none"> <li>• Contribute to monitoring of impact of CUP Global</li> <li>• Contribute to maintaining engagement with the CUP Global Community of Experts, including by sending them regular updates</li> <li>• Contribute to keeping WCRF network staff informed about CUP Global progress and outputs, and assist with staff training/briefing on new research</li> <li>• Support conference programme work as it relates to CUP Global; including attending key events to provide admin support, attend and take notes at conference subgroup meetings, help with conference abstract submissions and poster development, develop slides and help to coordinate science and other WCRF network resources for events</li> </ul>
<b>B</b>	<b>Other Scientific Work</b>
1	Contribute to updates to the annual cancer incidence and mortality statistics (WCRF UK) and to keeping these statistics up to date on the WCRF Intl webpages, working closely with the Research Interpretation Manager and with support from the Head of Research Interpretation as required.
2	Be responsible for copy review of documents from the Health Information team (including for the Healthy You publication) and contribute to copy review for the PR & Editorial team when required
3	Monitor Research Interpretation inbox and coordinate Research Interpretation team responses to scientific queries from the network and externally (via Research Interpretation team email), with support from the Head of Research Interpretation (and Research Interpretation Manager, Scientific & Medical Adviser and/or Director of Research, Policy and Innovation as required)
<b>C</b>	<b>Other Responsibilities</b>
1	Manage external permission requests for use of WCRF scientific materials, obtain permissions from other organisations for content re-use, and assist with the administrative process of translations of the Third Expert Report
2	Help to coordinate team meetings, provide departmental updates at meetings, and share taking minutes to some of the departmental meetings
3	Keep abreast of developments in the field and the activities of other organisations
4	The postholder will collaborate with the Science and Policy Project Manager (SPPM) to ensure that the SPPM is able to coordinate timelines and cross-departmental work to support the work of the PPA team. The postholder will also work with the Director of Research, Policy and Innovation (DRPI) and the Assistant Director of Research and Policy (ADRP) to support the Department's activities as needed
5	Work with the Science Intern to support their work as required
6	Ensure all actions undertaken comply with the current General Data Protection Regulations (GDPR 2018)



# PERSON SPECIFICATION

The person specification describes the specific experience, knowledge, skills, qualifications and attributes that are needed for the job.

		Application	Interview
<b>Experience</b>	Experience of scientific writing	✓	
	Experience of working with scientific research/ literature and interpreting research outputs/ studies	✓	✓
	Experience of working in a similar role with some practical experience of managing a range of administrative duties	✓	✓
	Practical experience of undertaking and completing small research projects	✓	✓
	Experience of monitoring research-related projects	✓	✓
<b>Knowledge and technical skills</b>	Good knowledge and understanding of systematic literature reviews, ideally related to diet, nutrition, physical activity or body composition.	✓	✓
	Good understanding of basic epidemiological concepts.	✓	✓
	Proven understanding and awareness of general office administration, policies and procedures		✓
	Working knowledge of and the ability to use popular software packages such as MS Office (Word, Excel, PowerPoint, Sharepoints, Teams) and EndNote	✓	✓
	Copywriting, editing and proofreading skills		✓
<b>Personal attributes</b>	Ability to produce concise, well-constructed written communications coupled with the ability to present orally in a clear and persuasive manner, with all communications tailored to the needs of the audience		✓
	Ability to generate new ideas and to explore new and improved ways of doing things, responsive to changing circumstances		✓
	Ability to use effective project management skills to co-ordinate projects		✓
	Ability to plan and prioritise conflicting activities to achieve team objectives within agreed deadlines, resourceful with a keen eye for detail and accuracy		✓
	Ability to work proactively and independently, be responsive to a range of requests and deliver a high standard of support to the team		✓
	Ability to achieve high output delivery whilst maintaining a high level of quality and demonstrating patience and perseverance when faced with setbacks and problems		✓

	Willingness and ability to work co-operatively and supportively with colleagues to develop positive, open working relationships both within own team and across the wider organisation		✓
	Interest in public health, nutrition, and/or cancer research, and/or epidemiology		✓
<b>Education and qualifications</b>	Educated to a MSc level in public health sciences, particularly nutrition and/or cancer	✓	

# TERMS & CONDITIONS

## Salaries

World Cancer Research Fund (WCRF) operates a fair and transparent pay policy. We always ensure a salary range is listed on all of our job adverts and we benchmark the salaries for all our roles every 2/3 years to ensure we are paying fairly within market norms.

Staff salaries are paid into bank accounts once a month on the 26th of each month.

## Hybrid Working

We are currently operating hybrid working for all staff across the organisation. The office is open 3 days a week (Tues, Wed and Thurs) and full-time staff are required to be in the office at least 2 of these days each week, Tuesday and Wednesday or Thursday.

## Flexi-time scheme

A flexi-time scheme is in operation across the organisation. The daily requirement is to work 7.5 hours. Staff also need to take a lunch break of at least 30 minutes (staff can take up to a maximum of 2 hours for lunch). The core hours are 10.00am–4.00pm, Monday to Friday when all employees must be present. Employees may arrive for work between 8.00am and 10.00am and leave between 4.00pm and 7.00pm. The daily minimum hourly requirement of 7.5 working hours per day plus lunch must be met; any extra time cannot be "rolled over" or "banked".

## Annual leave

Our annual leave year runs from 1 October to 30 September. Annual entitlement for full-time staff is in relation to length of service:

- Less than 1 year of continuous service at the beginning of a holiday year: 25 days (pro-rated to your start date)
- 1 year or more of continuous service at the beginning of a holiday year: 26 days
- 3 years or more of continuous service at the beginning of a holiday year: 28 days
- 5 years or more of continuous service at the beginning of a holiday year: 30 days

The WCRF office is closed from the last working day before Christmas until the first working day after the New Year. Staff are required to take the three working days between Christmas and New Year as annual leave.

## Sick leave

For full-time staff, we allow up to 20 days sick leave in any rolling year without deducting pay. This allowance increases to 25 days sick leave plus 40 days half-pay after one years' service.

## Pension plan

We contribute into an approved pension scheme, which is administered by Standard Life. Employees will be auto-enrolled into the scheme after 3 months and will contribute a minimum of 5% of their salary each month. WCRF will match the employee's contributions of up to 5% of the employee's salary each month.

We also offer staff the option to switch their pension to a salary sacrifice arrangement on request.

## Private healthcare

We offer private healthcare for employees, which gives all employees access to private healthcare (hospital and outpatient care) by referral from NHS. You are eligible to join the scheme after successful completion of the probationary period.

## Dental cover scheme

We offer all employees a contribution to their dental expenses by allowing employees to opt in to a dental cover scheme. You are eligible to join the scheme after successful completion of the probationary period.

## **Life assurance and income protection**

We cover all employees from their first day of employment and provide cover, which is equal to 4 x the individual's salary on death while employed alongside critical illness cover.

## **Permanent Health Insurance (PHI) scheme**

All permanent members of staff, up to the age of 65, whose normal hours of work are at least 15 per week, are covered by the organisation's Permanent Health Insurance (PHI) Scheme, at no cost to employees.

PHI is intended to provide income protection in the event of long-term illness or disability. The scheme provides an income replacement of up to 50% of the basic annual salary after a waiting period of 26 weeks, starting from the date a disability commences.

## **Season ticket loan scheme**

Employees can take advantage of an interest free loan for a purchase of an annual travel ticket. The loan is repaid via equal deductions from the employee's salary over a 12-month period. You are eligible to join this benefit after successful completion of the probationary period.

## **Cycle to work scheme**

Employees can take advantage of an interest free loan for a purchase of a tax-free bike or accessories. The loan is repaid via equal deductions from the employee's salary over a 12-month period. You are eligible to join this benefit after successful completion of the probationary period.

The WCRF office also offers secure, lockable, storage for your bike and there are showers available within the office.

## **Employee assistance programme**

All employees, and their families, have access to a 24-hour confidential advice and support line. This service offer access to trained advisers and counsellors from The British Association for Counselling and Psychotherapy (BACP) who can offer advice on a range of issues, including financial and debt concerns, legal information, relationship or family worries, bereavement, stress, anxiety and other emotional issues. If appropriate you may also be referred for up to eight sessions of face-to-face counselling.

## **Mental Health and Wellbeing**

We run a Mental Health Champions scheme that staff can volunteer to be a part of. Our Mental Health Champions are sent on an accredited Mental Health Training Course and are then available to offer help to any staff member experiencing a mental health problem, guiding them to access appropriate professional help. They also work in collaboration with the organisation to promote wellbeing and encourage a culture where mental health can be discussed openly.

## **Flu Vaccinations**

We offer staff the chance to receive a free flu vaccination each year. This is either at the WCRF office, where a trained nurse will be arranged who will administer the vaccine onsite, or by providing a voucher to enable them to receive the vaccine at a participating pharmacy of their choice.

## **Christmas and Summer Parties**

We hold two annual parties, in the Summer and at Christmas, paid for by the organisation, for staff to come together outside of work and have fun!

## **Dog Friendly Office**

Staff have the opportunity to bring their dog into the office one day per week (Wednesdays) subject to WCRF guidelines.

## **Training and Development**

WCRF are committed to enabling professional development and all staff are encouraged to regularly

discuss training and development. In addition, there is an annual appraisal process in place during which individual needs are formally discussed and identified.

We also offer payment for job-related professional subscriptions and fees (subject to WCRF guidelines), opportunities to attend international conferences on behalf of the organization, and study leave and sabbatical leave policies.

### **Probationary period and notice period**

The post-holder is subject to a 6-month probation period during which 1 weeks' notice on either part will apply. Following successful completion of the probationary period the post-holder will be on 1 months' notice period.



# HOW TO APPLY

## Recruitment timetable

Closing date for applications:	5pm, Thursday 19 <sup>th</sup> June 2025
Interviews:	w/c 30 <sup>th</sup> June 2025

## To apply

You can apply for this vacancy by submitting a CV, covering letter (maximum two pages) and completed Equal Opportunities Monitoring Form. Your covering letter should provide specific examples of past achievements to demonstrate how you meet each criterion of the Person Specification and should also highlight how your skills and experience would benefit World Cancer Research Fund.

Your CV, covering letter and completed Equal Opportunities Monitoring Form can be submitted by email or post:

**E-mail:** [hr@wcrf.org](mailto:hr@wcrf.org)

**Address:** Human Resources  
World Cancer Research Fund  
140 Pentonville Road  
London N1 9FW  
UK

**Phone:** 020 7343 4200

**If you do not hear from us within 14 days of the closing date, please assume your application has been unsuccessful on this occasion. Please note that we only provide feedback to shortlisted candidates.**

# EQUAL OPPORTUNITY MONITORING FORM

World Cancer Research Fund is committed to equal opportunities for all. Please help us monitor the effectiveness of our Equal Opportunity Policy by completing and returning this form. This will be separated from your application prior to assessment and used solely for statistical purposes.

Post applied for:

Please tick the appropriate boxes below:

## GENDER

Male

Female

## DISABILITY

World Cancer Research Fund welcomes applications from people with disabilities. The Disability Discrimination Act 1995 describes a disability as a physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day-to-day activities. Having read this definition, do you consider yourself to have a disability?

Yes

No

## ETHNIC GROUP

The categories indicated below are those recommended for use by the Commission for Racial Equality.

How would you best describe your ethnic origin?

Bangladeshi	
Black – African	
Black – Caribbean	
Black – Other (please specify)	
Chinese	

Indian	
Irish	
Pakistani	
White	
Other (please specify)	

## NATIONALITY

UK	
Other (please specify)	

Thank you for answering these questions.

# JOB APPLICANT PRIVACY NOTICE

As part of any recruitment process, WCRF collects and processes personal data relating to job applicants. WCRF is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations. WCRF collects a range of data about you which will include:

- Your name and contact details (including email address and telephone numbers);
- Details of your skills, qualifications, experience and employment history;
- Details regarding your current levels of remuneration and any work benefits entitlements
- Whether or not you have a disability for which the organisation needs to make reasonable adjustments during the recruitment process
- Information regarding your right to work in the UK and
- Equal opportunities monitoring information, including information about your ethnic origin, sexual orientation, health and religion or belief

This information will be collected from your CV and/or cover letter on application to us, plus from your examination certificates, passport, driving licence or other identity documents provided. We may also collect personal data about you from third parties, such as references obtained from former employers, background checks or criminal records checks as applicable.

## HOW WE HANDLE THE DATA THAT IS SUBMITTED BY YOU

This data will be stored in an electronic format (including email) on our internal IT systems and also on paper within our HR Department. Your information may be shared internally for recruitment purposes with our recruiting managers, HR and IT team strictly for decision making purposes. **We do not share your data with any third parties.**

## WHY WE PROCESS PERSONAL DATA

We need to process your data to take the necessary steps prior to entering into any contract with you. We may also need to process your data if we agree to enter into a contract with you. We have a legitimate interest in processing your data during the recruitment process to ensure that we make and keep records of the process. These records allow us to manage the process effectively, assess a candidate's suitability for employment and decide whom to offer the roles to. We may also, from time to time, need to process data from job applicants to respond to and defend against legal claims.

## DISCLOSURE OF YOUR INFORMATION

WCRF may transfer your data outside of the European Economic Area. However, your data will be protected as well as it would be in the EEA. Internally we will protect your data through internal controls and policies to ensure that your data is not lost, accidentally destroyed, misused, and is not accessed by our employees except in the proper performance of their duties.

## DATA RETENTION

We will retain your personal data for a period of 1 year after we have communicated to you our decision about whether to appoint you to the role. We retain the information for that period so that we can show, in the event of a legal claim that we have not discriminated against candidates on prohibited grounds that we have conducted the recruitment process in a fair and transparent way. After this period, we will securely destroy your personal data in accordance with the applicable laws and regulations

If your application is unsuccessful, we may keep your personal data on file for any suitable employment opportunities. We will seek your consent before we do so and you are free to withdraw your consent at any time by notifying us in writing.

## WHAT IF YOU DO NOT PROVIDE PERSONAL DATA

You are under no statutory or contractual obligation to provide your data to us. If you elect not to do so however, we will not be able to process your application properly, if at all.

### **AUTOMATED DECISION-MAKING**

Our recruitment process is not based on automated decision making and as such you will not be subject to decisions that will have a significant impact on you based solely on automated decision-making.

### **DATA PROTECTION LEGISLATION (YOUR RIGHTS)**

As a data subject, you have a number of rights including:

- Access to your data on request
- Require us to stop processing your data on demand
- Requires us to delete your data on demand
- To change any incorrect or incomplete data we hold on you
- Request the transfer of your personal data to another party

If you would like to exercise any of these rights or have any queries with the privacy notice, please contact:  
Director of HR & London Operations, WCRF, 140 Pentonville Road, London N1 9FW.